

Oil Industry Development Board
(A Statutory Body under Ministry of Petroleum & Natural Gas, Govt. of India)

No.6/2/2012-OIDB

December 20, 2018

VACANCY CIRCULAR

With reference to this office vacancy circular of even no. dated September 25, 2018, vide which, applications were invited from eligible candidates through proper channel for one post of **Financial Adviser & Chief Accounts Officer (FA&CAO)** for its office in Noida (UP) in Level 13 (Grade Pay Rs.8700/-) on deputation basis for an initial period of two years, it has been decided to extend the last date of submission of application upto 20.01.2019.

(Rajeev Rana)
Manager (P&A)

Oil Industry Development Board
(A Statutory Body under Ministry of Petroleum & Natural Gas, Govt. of India)

No.6/2/2012-OIDB

September 25, 2018

VACANCY CIRCULAR

Applications are invited from eligible candidates through proper channel for one post of **Financial Adviser & Chief Accounts Officer (FA&CAO)** in Level 13 (Grade Pay Rs.8700/-) on deputation basis for an initial period of two years from **Officers of the Central Group "A" Accounts Services like Indian Audit & Accounts Service etc. having 5 years regular service in Level 12 (Grade pay of Rs.7600/-) or more**, for its Office located at Sector 73, Noida, U.P.

Other conditions:

1. Age Limit: The age of the applicant should not exceed 56 years.
2. Applicants must send their applications **through proper channel along with latest five years APARs, Vigilance Clearance Report and Cadre clearance.**
3. For other details such as eligibility criteria, educational qualifications etc. a copy of Recruitment Regulation for the post of FA&CAO is attached.
4. A standard format of application, the details are appended below.
5. Acceptance/rejection of application of the candidates will be at the sole discretion of OIDB.
6. Applications which are not in conformity with the requirement indicated in the advertisement are liable to be rejected.
7. OIDB will not take any responsibility for any delay in receipt or loss in postal transit for any application or communication.
8. Applications duly completed in all respects and signed by the candidates should reach Manager (P&A), Oil Industry Development Board, OIDB Bhawan, Plot No.2, Sector-73, Noida-201301, U.P. on or before **20.11.2018**.
9. Applications received after 20.11.2018 and/or not received through proper channel, shall not be entertained.

Encls.:

- (i) RR of the post of FA&CAO
- (ii) Application format

(Rajeev Rana)
Manager (P&A)